



SAS

SAS MANAGEMENT TRAINING



LICENSED AFFILIATE

ON BEHALF OF  AXELOS

PRINCE2® Foundation Course

Course Overview

This PRINCE2 Foundation course is available on SAS Management Training open public schedule, or SAS Management can come to you to run the course at your own premises. Online learning is also available for individuals and groups.

Officially launched in October 1996, PRINCE2® is the method used for planning and managing projects in the public and private sectors. The method is used for a wide variety and size of projects. PRINCE2® is universally accepted as best practice project management

Who is the course designed for?

Organisations and individuals requiring to understand how PRINCE2 provides a controlled approach to managing projects. Suitable for project managers, team managers, project support and assurance staff, and managers from any discipline.

The PRINCE2® method is flexible and adaptable for any type and size of project, and offers an excellent management foundation for any member of staff.

What are the course objectives?

- The key objectives of PRINCE2 Foundation course are:
- Understand the PRINCE2 method at Foundation level
- Understand the integrated elements of PRINCE2 (principles, processes, themes and tailoring) within a work environment
- Understand the benefits and principles underlying a structured approach to project management
- Help delegates to operate effectively with colleagues and managers within a structured project management environment.

What is the course approach?

The PRINCE2 Foundation course is a mixture of input and practical sessions, delivered by an PeopleCert approved trainer with practical experience of project management.

SAS Management Sdn Bhd highly acclaimed exam preparation is available to everyone attending this course. Delegates should spend approximately 5-10 hours studying the pre-course material in order to be well prepared for the course.

Due to the intense nature of this course, delegates should plan to commit approximately 1 hour each evening during the course for study and review. SAS Management flexible approach to the management of the course means that delegates can choose to continue on the course for a further two days to complete Practitioner level, or return at a later date to complete the PRINCE2 Practitioner Exam if they so wish.

Course Offered by : SAS Management Sdn Bhd

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What does the course cover?

This three-day course covers the PRINCE2 Foundation syllabus, including the following topics:

Structured Approach to Managing Projects - Setting the scene for a structured approach to managing all projects; project success criteria; the model of the PRINCE2 method including the integrated elements of principles, processes, themes and tailoring.

The Process-based Approach - PRINCE2 focuses on key processes needed for successful project management which must be present, but may be 'tailored' to reflect the complexity, scope and risks faced by the project. SPOCE's PRINCE2 Process Model will be used to help delegates understand and appreciate what should be done to manage each project, why it should be done and when in the project lifecycle.

Business Case - What is a Business Case; Outcomes, Outputs, Benefits and Dis-benefits; Developing, Verifying and Maintaining the Business Case; Confirming the benefits and the Benefits Review Plan.

Organisation - Project Management Team Structure and the Project Board, Project Assurance, Project Manager, Team Manager, Change Authority and Project Support roles & responsibilities. Stakeholder management; Communication Management Strategy.

Plans - Levels and content of Plans; Exception Plans; Product-based approach to planning – Project Product Description, Product Breakdown Structure, Product Description, Product Flow Diagram; the PRINCE2 planning steps.

Progress - Management and Technical Stages. Tolerance and Raising Exceptions. Project Board and Project Manager Controls for Reviewing and Reporting Progress; Baselines for Control; Capturing and Reporting Lessons; Event-driven and time-driven controls.

Change - Issue and Change Control procedure; Configuration Management procedure; Configuration Management Strategy; Baseline, Handling changes; Tracking and protecting products; Change Authority; Change Budget.

Quality - Quality Defined, The Quality Audit Trial; Acceptance Criteria, Quality Criteria, Quality Management Strategy, Quality Assurance, Quality Controls and Quality Review technique.

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Risk - Risk and Risk Management; Risk Management in Projects; Risk Management Strategy; Risk Management Procedure; Risk Budget.

Practical Work - A specially written scenario runs throughout the course from start to finish. A comprehensive set of tasks help provide a practical application of the method. Many tasks are designed to help delegates link the four integrated elements of PRINCE2® - Principles, Processes, Themes and Tailoring. There are also sample exam questions for delegates to practice on before sitting the Foundation exam.

Course Handouts

PRINCE2 Primer - This is an overview of the PRINCE2 method that is sent with your pre-course materials.
PRINCE2 Foundation Handout - Provided during the course, this handout includes the tasks used during the course, a copy of the slides used by the trainer, Key Learning Points, and the Peoplecert sample foundation exam paper.

Benefit to Train with SAS Management Sdn Bhd

All our delegates will be an automatic member of ITWNET International. With this paid membership, the delegates will be able to enjoy all the benefit which is available via the ITWNET portal and get access to the global community to obtain resources and embark on new best practices.

More info : www.ITWNET.com



ITWNET The Global IT Professionals Community

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